O'Brien's Moving and Storage

Est. 1928

Record Storage

Fax (610) 391-0311
Phone (800) 424-3866

Page _____ Of _____ Date_____
Storage Customer _____ Date Requested _____ Phone _____
Department Division_____ Requested by _____
Location _____ Account No. _____

Service Requested (check below)

- ❑ Place in Storage - New Material
- ❑ Return to Storage - Old Material
- ❑ Retrieval
- ❑ Destruction
- ❑ Permanent Withdraw
- ❑ Temporary Withdraw
- ❑ Customer ❑ Pick-up ❑ Deliver
- ❑ O'Brien's ❑ Pick-up ❑ Deliver ❑ Send

O'Brien's Location No.	Customer Carton No	Remarks	Date of Contents	Date to Destroy	Date Destroyed

Total Cartons Received by O'Brien's _____ Total Cartons Received by Customer _____
Signature _____ Signature _____
Date _____ Date _____